

**MAO–Minutes**  
**August 27, 2001**

Members present: Anthony, Cooksey, Dixon-Fyle, Hernández, Hollander, Miranda, Ypma.

4. MAO agreed to meet on the 17<sup>th</sup> and the 24<sup>th</sup> of September.

5. The meeting was adjourned at 3:45.

### **Management of Academic Operations Meeting Minutes September 17, 2001**

Present: Susan Anthony, Patricia Cooksey, Nancy Davis, Mac DixonFyle  
(chair), Richard Feicht, Jeffrey Hollander, Scott Ross, Ellie Ypma  
Absent: Teri Hernández, Julianne Miranda  
Invited Guest: Kelley Hall

#### I. Minutes of August 27, 2001

The minutes from the August 27 meeting were approved with no changes.

#### II. Independently Designed Internships

Kelley Hall (Academic Affairs) presented a thorough overview of the process by which independently designed internships will be administered. This program, approved by the faculty in April 2001, is a new offering at DePauw, intended for students for whom other internship opportunities are not possible or appropriate. Kelley handed out copies of the guidelines, deadlines, online application form (and printouts of this form for advisor and faculty sponsor), and online learning contract form.

The next step for MAO will be to consider course proposals for the two credit Internship (UNIV 299) and one credit readings course (also likely to be in University Studies). Kelley also shared copies of a new internship webpage (the page is called *Internships at DePauw*), which lists all available internship possibilities and includes links to other sources of information, such as the International Center's database of off campus study programs, the Winter Term homepage, and the fellows program homepages.

#### III. School of Music Proposals/Issues

A. MAO approved a proposal to change the credit for MUS 920, Arranged Class Piano, from "variable" to .25, by analogy to MUS 901910, all of which carry .25 credit. (It was noted parenthetically that the 1996 legislation changing credit for MUS 901910 to .25 had never been completely implemented.) This proposal will need faculty approval.

B. MAO approved a proposal for a zero credit experimental Dance Ensemble (MUS EXP) for the spring semester. This proposal does not need faculty approval.

C. MAO endorsed the vote by the faculty of the School of Music to lower the GPA

requirement for the BMA degree program from 2.5 to 2.0. The rationale for the original 2.5 GPA requirement was murky, and there appear to be no compelling reasons to keep it. The new GPA requirement would apply to the major with a general music emphasis and the major with an emphasis in music/business, but not to the BMA double major, which will continue to carry the minimum GPA requirement of 2.8 expected of all double major students.

JH noted that exceptions have had to be made to permit BMA students with GPAs between 2.0 and 2.5 to graduate, and urged that the change be instituted immediately, so that exceptions are not necessary this year.

It was felt that CAPP should consider this recommendation (or at least have the option of returning it to MAO to bring forward to the faculty), so MAO will pass along a summary of our discussion.

#### IV. Incomplete Grade Policy

The current policy on incomplete grades allows students to complete their course requirements within the first eight weeks of the following semester. The Academic