

September 20, 2004

Members present: Jeff Hollander, Alexander Komives, Mike Sinowitz, Barbara Whitehead, chair, Erik Wielenberg, Ellie Ypma

Minutes from previous meeting approved

Looked at 2 new course proposals. In the case of Religion 150, a question was raised about the applicants desire to make it a group 4 as it seemed to make more sense being a group 3. The decision was made to get feedback from the department in the form of the rationale for designating the course as group 4. The committee granted course approval with the provisional agreement of the department that the course fulfill group 3. Otherwise, further discussion will take place. In the case of Religion 267, approval was granted with group 4 designation. Discussion of changes to the green "Proposed Departmental Course Change Form." Will request Ken Kirkpatrick place the new form on the web with the legitimate title, followed by a 24 character title, and a 75 word course description. The form could be submitted by department chairs using a special code as a signature. Include a question regarding the group the course will count for; a zero can designate no group. The new order of the questions will be #6, #7, #8, #9 and # 13 of the old green sheet. Concerns about signature and department approval will be discussed after Ken makes mockup of web form.

A vote was taken on the calendar for 2004-2005 academic year. Draft B was chosen. For the academic probation changes, Jeff Hollander suggested mentioning that students pursuing a Bachelor's in Music don't have to select major in the same timeframe as other students. Suggestion was made to change the GPA cutoff for academic probation from 1.1 to 1.3. Next meeting will be Monday September 27, 2004.

September 27, 2004

Members present: Barbara Whitehead (chair), Ellie Ypma (registrar), Erik Wielenberg, Mike Sinowitz, Jeff Hollander, Matt Balensuela, Alexander Komives, Liz Polley (student member)

1. We approved the minutes from the previous (9/20/04) meeting.
2. Barbara reported that she had discussed REL 150 with Beth Hawkins and Beth had agreed that REL 150 should count for group 3 credit.
3. We approved two new courses: CFT 290 and CFT 390, both titled "Topics in Conflict Studies"
4. We approved a request that "Alternative Dispute Resolution" be offered as an experimental courses in Conflict Studies. The course will be taught in spring 2005.
5. We approved a change in title and description for PHIL 439, Senior Seminar.
6. We turned down the philosophy department's request for a new course, Phil 440, Senior

Thesis. MAO will ask that the department rewrite the description for the course and then reconsider the request.

SOC 322: Black Issues and Identity, group 2

SOC 332: Women, Culture, and Identity, group 2

6. We considered a request from the Art Department to drop the following courses:

ARTS 251: Collage

ARTS 252: Drawing II

ARTS 290S: Topics

The committee felt that we need more information about just what in tarnation is going on over at the Art Department before we could approve the request to drop ARTS 251 and 252, but we

room use is much heavier in Tu, Th banks than in MWF.
Adjourned at 4:40.

February 28, 2005

Prepared by Michele Villinski, chair

Members present: Kirkpatrick, Balensuela, Komives, Elman, Bordt, Villinski, Sinowitz,
Hollander,

Hollander reported on the status of applications for independently designed internships. Three

March 28, 2005

MAO Meeting Minutes for 3/28/05 meeting

Prepared by Michele Villinski, chair

Members present: Katrina Brent (student), Hollander, Komives, Sinowitz, Villinski, J. Sappenfield (for Kirkpatrick), T. Ball (guest).

Convened at 4:10 p.m. in East College 214

1. The minutes from the 2/14 meeting were unanimously approved.

2. Course change proposals

a. Approved:

1. Kins 260. Sport and Exercise

2. Mus EXP. Explorations in Jazz Compositions

3. Mus ?. Miles and 'Trane (will request number from SOM)

4. MUS ?. Beginning Tap (will request number from SOM)

b. Denied:

1. MUS ?. Baroque Workshop (concerns about workload vs. credit)

2. Math 241. Regression Analysis (need to coordinate with other departments)

3. Math 342. Analysis of Variation (need to coordinate with other departments)

c. Deferred:

1. Chem 343. Advanced Biochemistry (waiting on information from Bryan Hanson)

d. Changes in Majors and Minors

Tom Ball answered questions from the committee about changes to the KINS majors. The committee approved the request to drop KINS 406 as a requirement for the Sport and Exercise Science and Sports Medicine emphases. We decided to continue the conversation about proposed changes to the senior seminar and graduation requirement. The committee felt that was too late to implement the proposed changes for the coming school year. The committee expressed several concerns:

? Implications for faculty workloads if all students will be working on theses for the entire school year

? Does 0.5 credit reflect actual expected student effort?

? Uncertainty about the format of the thesis

? Ability of rising seniors to prepare for an immediate change

? Perhaps the department should consider requiring a different senior exercise for the athletic training emphases ~~and~~ allowing the senior seminar for the other emphases to carry 1 full credit

3. Hollander reported that the subcommittee approved three of five proposals for independently designed internships.

4. Hollander reported that the subcommittee recommended ~~thirteen~~ ^{seven} Fifth Year Internship proposals

Adjourned at 5:20.

April 11, 2005

Prepared by Michele Villinski, Chair

Present: Bordt, Elman, Balensuela, Komives, Kirkpatrick, Hollander, Sinowitz, Villinski

1. We approved the minutes from 3/28 and a correction to the minutes from 3/14.

2. Course change proposals:

a. We approved minor course changes from chemistry:

i. changing credit on CHEM 440: Biophysical Chemistry from 0.5 course to 1 course

ii. combining CHEM 341: Metabolism and CHEM 441: ~~Biochemical~~ ^{Biochemical} Methods into CHEM 343: Advanced Biochemistry

iii. dropping CHEM 341 as a requirement and CHEM 441 as an elective for the Biochemistry minor, replacing them with CHEM 343 as a requirement

b. We approved proposals to create Latin American and Caribbean Studies courses:

i. LACS 290: Topics

ii. LACS 390: Advanced Topics

c. We deferred discussion of LACS 100: Introduction to Latin American and Caribbean Studies until a syllabus and catalogstyle description are submitted.

3. Villinski was chosen to serve as chair for fall semester 0506.

Adjourned 4:40.

April 25, 2005

Prepared by Michele Villinski, Chair

Present: Bordt, Elman, Balensuela, Komives, Kirkpatrick, Hollander, Sinowitz, Villinski, Brent

1. We approved the minutes from 4/14 with one minor edit.

2. Course change proposals:

a. We approved minor course changes:

i. Changing the home department and number for HIST 100: The Ancient Mediterranean World to CLST 120: The Ancient Mediterranean World.

ii. Title change for GEOG 125: Environmental Science to GEOG 125: Introduction to Environmental Science

iii. Title change for WS 240: Women's Studies Research Methods to WS 240: Feminist Inquiry

iv. Title change for ML CHIN 361: Advanced Chinese to ML CHIN 361: Advanced Chinese I. This course will no longer be able to be repeated for credit.

b. We approved proposals to create:

i. LACS 100: Introduction to Latin American and Caribbean Studies

ii. ML CHIN 362: Advanced Chinese II

iii. ML CHIN 461: Advanced Readings and Projects in Chinese, Group 5, ½ 1 credit. May be repeated for credit.

iv. HIST EXP: Modern Middle East 15002005

3. We decided to invite the Library Advisory Committee to report to the faculty about the recent controversy.

Adjourned 4:45.

May 9, 2005

be timing issues with proposing a major and getting courses approved.
Adjourned 4:45.